

## India Entry Visa Application



**IMPORTANT: Please enter your contact information**

**Name:**

**Email:**

**Tel:**

**Mobile:**

**The latest date you need your passport returned in time for your travel:**



### India entry visa checklist

**Filled out and signed India entry visa application form.** The form is enclosed.

**Original passport.** Passport must have at least 6 months remaining validity and have at least 1 visa page.

**2 Photographs.** Standard passport photographs 2x2 inches on a white background.

**Payment.** Credit Card Authorization form, Certified Check, or Money Order payable to VisaHQ.com.

**Return mailer.** Prepaid self-addressed return label or payment for FedEx.



If you wish to prepay return shipping, please add the shipping fee to the total and provide the return shipping address:

FedEx 2nd day delivery - add \$15

FedEx Standard Overnight - add \$20

FedEx Priority Overnight - add \$25

FedEx Saturday delivery - add \$45

FedEx First Overnight - add \$65

Prepaid self addressed mailer - \$0

Local pick up in Washington, D.C. - \$0

**Name:**

**Company:**

**Address:**

**City:**

**State:**

**Zip:**

**Payment Authorization.** Complete and sign the Credit Card Authorization Form.

**Driver's license.** Copy of driver's license, state issued ID, or major utility bill (Water, Gas, Electric, Sewage), showing the applicant's name and current address. The address must not contain a PO Box.

**Marriage Certificate.** If the applicant's name has changed as the result of marriage, a copy of the applicant's marriage license.

**Business Letter.** A business letter from the sending company in the US. The letter should be printed on the company letterhead stationery, addressed to "The Consulate of India, Visa Section", and signed by a senior manager (an equivalent to Vice-President or above). The business letter must adhere to the following guidelines:

- Briefly introduce the applicant (please specify employment status/position held in the company by applicant).
- State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and

addresses of companies to be contacted in India.

- Specify the type and desired validity of the visa (ie. a one year multiple entry business visa).
  - Guarantee of sufficient funds for travel.
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**Business Invitation.** A business invitation letter from the sponsoring company in India. The letter should be printed on company letterhead stationery, addressed to "The Consulate of India, Visa Section", and signed by a senior manager (an equivalent to Vice-President or above). The business letter must adhere to the following guidelines:

- Briefly introduce the applicant (please specify employment status/position held in the company by applicant).
  - State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in India.
  - Specify the type and desired validity of the visa (ie. a one year multiple entry business visa).
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**NGO Registration.** If visiting a non-governmental organization, a copy of the official NGO registration from the organization in India is required.

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## India entry visa fees for citizens of United States

	Type of visa	Max. validity	Embassy fee	Our fee	Processing time	Total
	Multiple entry	up to 180 days	\$116.00	\$79.95	8 business days	\$195.95
	Multiple entry	up to 365 days	\$156.00	\$79.95	8 business days	\$235.95
	Multiple entry	up to 1825 days	\$236.00	\$99.95	8 business days	\$335.95

## Credit Card Authorization Form

I authorize **VisaHQ.com** to charge my credit card for the amount of \$

Name on the Credit Card:

Credit Card number:

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Exp. date:

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Credit Card Billing Address:

Signature:

Comments:

**Thank you!**  
**We accept all major credit cards.**

